

# VertiGIS™ M4 UC 2022 Code of Conduct

This special event code of conduct applies to all VertiGIS employees and attendees. VertiGIS employees should be aware that the policies in our Employee Handbook apply to this event in addition to this code of conduct.

By attending this event you are agreeing to adhere to this code of conduct.

## Purpose

We believe our user conference should be truly open for everyone. As such, we are committed to providing a friendly, safe, and welcoming environment for all, regardless of gender, sexual orientation, disability, ethnicity, or religion.

This code of conduct outlines our expectations for employee and participant behavior, as well as the consequences for unacceptable behavior.

We invite all participants to help us realize a safe and positive conference experience for everyone.

All determinations of appropriate or inappropriate behavior are in VertiGIS' sole discretion and the decision(s) of the VertiGIS' representatives on-site will be final.

## Expected Behavior

We expect all attendees to be considerate, respectful, and collaborative.

Refrain from demeaning, discriminatory or harassing behavior, materials, and speech.

Be mindful of your surroundings and of your fellow participants. Alert conference organizers if you notice a dangerous situation or someone in distress.

## Unacceptable Behavior

Unacceptable behaviors and materials include intimidating, harassing, abusive, discriminatory, derogatory, or demeaning materials or conduct by any attendees of the event and related event activities. Many event venues are shared with members of the public; please be respectful to all patrons of these locations.

Harassment includes offensive comments (verbal, written, or otherwise) related to gender, sexual orientation, race, religion, disability; inappropriate use of nudity and/or sexual images in public spaces (including presentation slides); deliberate intimidation, stalking or following; harassing materials, inappropriate photography or recording; sustained disruption of talks or other events (whether verbal or otherwise); inappropriate physical contact, and unwelcome sexual attention.

Wearing clothing that is not suitable for a professional work environment, including clothing displaying offensive language, is unacceptable.

Physical, written, verbal or other abuse, intimidation, threats, annoyance, harassment, stalking, pushing, shoving or use of any physical force whatsoever against any person, which in any way creates a disturbance that is disruptive or dangerous, or creates apprehension in a person, as determined by VertiGIS and its event management, in their sole discretion.

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Possession of any item that can be used as a weapon, which may cause danger to others if used in a certain manner.

Any boisterous, lewd, or offensive behavior or language, including but not limited to using sexually explicit or offensive language, materials or conduct, or any language, behavior or content that contains profanity, obscene gestures, or racial, religious, or ethnic slurs.

Possessing any open can, bottle or other receptacle containing any alcoholic beverages, except in areas specifically designated for the consumption of alcohol. Visible intoxication is unacceptable. Please drink responsibly.

Possessing any illegal substance, including but not limited to narcotics, marijuana, or other illegal drugs. VertiGIS does not tolerate the use or abuse of illegal substances anywhere in the venue.

Smoking – other than in designated areas.

Assembling for the purpose of, or resulting in, disturbing the peace, or committing any unlawful act or engaging in any offensive behavior.

Failure to obey any rules or regulations of the venue.

## Consequences of Unacceptable Behavior

Unacceptable behavior will not be tolerated whether by employee, attendees, speakers, volunteers, organizers, or venue staff. Anyone asked to stop unacceptable behavior is expected to comply immediately. If a participant engages in unacceptable behavior, the conference organizers may take any action they deem appropriate, up to and including expulsion from the conference without warning or refund.

## What to Do If You Witness or Are Subjected to Unacceptable Behavior

If you are subjected to unacceptable behavior, notice that someone else is being subjected to unacceptable behavior, or have any other concerns, please notify a conference organizer as soon as possible. All reports will remain completely confidential.

Event staff will be available to help participants contact venue security or local law enforcement, to provide escorts, or to otherwise assist those experiencing unacceptable behavior to feel safe for the duration of the conference. You can report unacceptable behavior to any member of staff. Staff can be found onsite, or you may email one of the contacts below.

## Scope

We expect all conference participants (staff, sponsors, volunteers, speakers, attendees, and other guests) to abide by this code of conduct at all conference venues and conference-related social events.

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## Photography/Videography

Video recordings and photographs are being taken at this event. When you enter this event, you may be in areas that are being filmed by video or photography. By entering the event premises, you consent to the filming, display, release, publication, exhibition or reproduction of your image and anything spoken by you to be used for news, web casts, promotional purposes, telecasts, advertising, inclusion on web sites, or any other purposes by VertiGIS. You release VertiGIS and its respective affiliates, employees, and representatives, and each and all persons involved from any liability connected with such filming. You have been fully informed of your consent and release.

## Contact Information

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- Hayley Fong, Director of Human Resources, North America, [hayley.fong@vertigis.com](mailto:hayley.fong@vertigis.com)